

# Competition Rules and Conditions of Entry

All competition entries must adhere to the following requirements:

**1. Research/Writing Topics.** Each competition entry must address a particular piece of Australian Air Cadet history that has not been published previously. In particular, the selected topic may focus on:

- a) a cadet or staff member with historical significance;
- b) a Wing, Squadron, Flight or Unit;
- c) training in general or a specific type of training activity;
- d) uniforms, badges, honours and awards or ceremonial;
- e) National Air Cadet Organisation

If a member has a research/writing topic that doesn't fit within the above list, they should seek clarification and approval for their topic by sending an email to:

[alumnicientenarycomp@gmail.com](mailto:alumnicientenarycomp@gmail.com) before starting their research.

**2. Entry Form.** Each entry must be accompanied with a completed official Entry Form. Entrants must adhere to all instructions provided on the Entry Form.

**3. Eligibility to Enter.** The 2018 competition will be open to all AAFC staff (uniformed and civilian) and all cadets who are on the strength of the AAFC establishment as of the competition launch date.

**4. Prizes.** There are two main categories for the 2018 competition:

(1) **AAFC Staff:** First Prize: **\$500.00**

Second Prize: **\$100.00**

Third Prize: A choice of books:

***75 Years Aloft or Higher: 100 Years of Boeing***

(2) **AAFC Cadets:** First Prize: **\$500.00**

Second Prize: **\$100.00**

Third Prize: A choice of books:

***75 Years Aloft or Higher: 100 Years of Boeing***

Commendation Certificates may also be awarded by the Chairman of the AAFC National Council for other entries considered by the judging panel to be deserving of recognition.

Winners will be personally notified and their names published on the Air Cadets Alumni Website and facebook pages. The winners' names may also appear on other AAFC social media sites.

**5. Word Limit.** The text of the main body of the submission (excluding headings, attributed sources, notes, attachments etc) is **not to exceed 2000 words**. There is no minimum word count. The text may be accompanied with photos in .jpg format and other diagrams, graphs etc where they are relevant to the researched topic.

**6. Entry Format.** Submissions must be typed in English using **Arial 12 point** font (or similar) with **1.5 line spacing** and sent in **.pdf** format.

**7. Lodgment of Competition Entry.** Submissions must be lodged electronically to:

[alumnicientenarycomp@gmail.com](mailto:alumnicientenarycomp@gmail.com)

by the closing time stated on the Entry Form. Entrants will receive acknowledgement of receipt of their entry by return email.

- 8. Contact Details.** The Entrant's name and contact details must be provided on the Entry Form but the submitted piece of writing must not show the Entrant's name or any other individual identifying mark. All submissions will be judged anonymously.
- 9. Research Sources.** All unclassified sources, including the AAFC Archive and Squadron/Unit histories may be used for research purposes. Submissions must not contain any classified material.
- 10. Plagiarism.** Submissions must be based on individual research and be an original unpublished piece of work. Any submission considered by the judges to contain plagiarized material will be disqualified.
- 11. Acknowledgement of References and Sources.** All sources used in researching the topic and any included material such as third party photos must be acknowledged in the submission.
- 12. Multiple Entries.** Individuals may lodge more than one entry in the competition but each entry must be accompanied with a separate Entry Form.
- 13. Late Entries.** Entries received after the competition closing time stated on the Entry Form will not be accepted.
- 14. Correspondence with Judges.** The judging panel's decision is final. No correspondence will be entered into with individual Entrants regarding their submissions.
- 15. Judges Discretion on Award of Prizes.** The judging panel reserves the right not to award one or more prizes if submissions fail to meet acceptable standards in a particular category.
- 16. Rights to Publish.** Entrants retain copyright of their work but authorize and license the AAFC National Council Inc to have non-exclusive rights to publish their submission (in part or full) at their sole discretion in hard copy and/or social media.
- 17. Preservation of Entries.** Competition Entries may be preserved in the AAFC Archive at the sole discretion of the AAFC Historian.
- 18. Disputes.** In the event of a dispute arising regarding the interpretation of these Rules, the decision of the AAFC National Council shall be final and binding on all parties.
- 19. Responsibility for Loss.** The Air Cadets Alumni Committee will take all reasonable care with material submitted but will not accept responsibility for loss of all or part of any entry.
- 20. Questions.** All questions related to this competition should be directed to:  
[alumnicientenarycomp@gmail.com](mailto:alumnicientenarycomp@gmail.com)
- 21. Entry Fee.** There is no entry fee for this competition.